

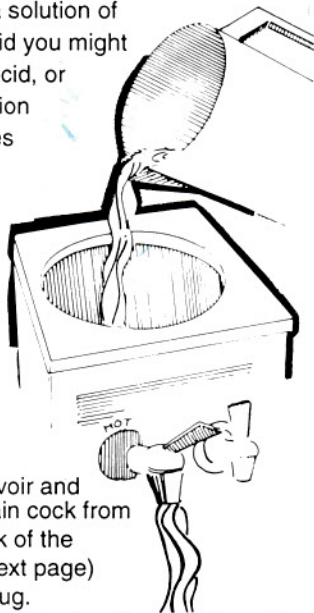
Your water cooler should be flushed, cleaned and sanitized on a routine basis (normally every 3 to 6 months).

Take time to visually inspect the water reservoir periodically when replacing the bottle.

Using Big Spring Water or any drinking water in a water cooler will cause a lime build up in the water reservoir, the hot tank and the drip tray. This is caused by calcium in the water and appears as a white powdery substance.

Eliminating Lime Build Up TO CLEAN COLD COOLERS...

1. Fill the water reservoir with a solution of mild acid and water. (The acid you might use could be vinegar, citric acid, or lemon juice. Leave this solution in the reservoir for 15 minutes or until calcium lime disappears.
2. Drain the reservoir through the spigot in the front of the cooler until all of the acid solution is drained and then flush several times with clean water.



TO CLEAN HOT AND COLD COOLERS...

1. Drain the entire cooler reservoir and hot tank by removing the drain cock from the copper tubing at the back of the cooler. (See illustration on next page) When drained replace the plug.
2. Fill the water reservoir and hot tank with a solution of mild acid and water. (The acid you might use could be vinegar, citric acid, or lemon juice.) Leave this solution stand in the reservoir for 5 minutes or until calcium lime disappears.

FOR EXTREME LIME BUILD UP you may try a weak solution of "Lime Away" (1 tablespoon in 1 Quart of water... although "Lime Away" is not generally recommended because of its harshness.)

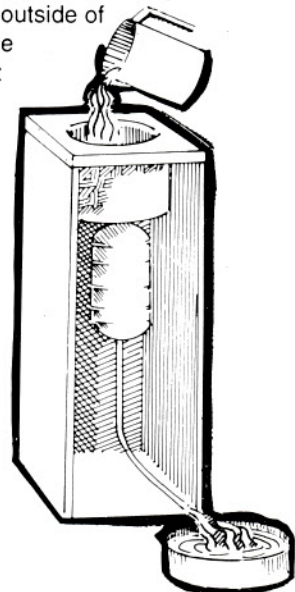
*NOTE * VERY IMPORTANT!!!

Hold hot spigot open while filling through water reservoir until water flows indicating the hot tank is full.

Draining the Hot Tank... CAUTION!!

3. To drain the acid solution from the hot tank open the drain cock under the hot tank in back. This cock may be on the end of a long copper tube leading from the bottom of the hot tank to the outside of the cooler. Failure to open the drain at the bottom of the hot tank and emptying the acid solution will contaminate the bottled water.

Drain the upper reservoir and the hot tank through the spigots in front of the cooler and the copper tubing in the back of the cooler until all the acid solution is drained and then flush several times with clean water.



CLEANING DRIP TRAY AND SPIGOTS...

Using the same mild acidic solution (vinegar, citric acid, or lemon juice mixed in water) to wash and soak the trays and spigots. After rinsing acid cleaner from cooler proceed with sanitizing your cooler.

How To Sanitize...

1. Add one teaspoon of chlorine bleach (Clorox, Purex etc.) to one gallon of water then pour into water reservoir. Use a cloth to wipe thoroughly all around reservoir and spigots on front. Let stand for 5 minutes then drain.
2. Open spigot/faucet on front and drain solution completely from water reservoir. Fill with clean water and drain through spigot. Repeat this procedure until no chlorine taste remains.

* NOTE *

See section on eliminating lime build up on hot and cold coolers and for draining/rinsing the hot water tank.



For answers to questions or problems regarding the sanitizing and deliming procedure or if you desire one of our representatives to perform the sanitizing procedure or to pickup the cooler, call one of our distribution centers (their phone numbers are on the front of the sales ticket).

HOW TO CLEAN AND SANITIZE YOUR WATER COOLER

